

2024 Arkansas County Employees Salary Survey

BAXTER – Class 4

<u>County Judge</u>	98,349	<u>Office of Emergency Management</u>	
Administrative Assistant	64,251	OEM Director	52,874
Executive Secretary	39,484	Deputy OEM/ Safety Coordinator	46,168
<u>Quorum Court</u>		<u>Emergency 911</u>	
Justice of Peace per Diem 11 @	375	Telecommunicator 10@	39,293
<u>County / Circuit Clerk</u>	91,360	<u>Sheriff's Department</u>	
Chief Deputy	51,803	Sheriff	98,348
Deputy 2 @	43,512	Chief Deputy/Captain	73,441
Election Coordinator	50,689	CID Lieutenant	57,009
Payroll Administrator	48,418	CID Sergeant	56,730
Administrative Assistant	53,551	CID Investigator 5@	52,116
<u>Recorder Cost Fund</u>		CID Secretary	38,905
Deputy Clerk of Courts 3@	43,062	Patrol Lieutenant	66,500
Deputy 2@	41,155	Patrol Sergeant 4@	60,372
<u>Treasurer</u>	85,369	Patrol Corporal 4@	51,567
Chief Deputy	46,061	Patrol Deputy 8@	43,514
<u>Tax Collector</u>	85,369	Support Services Lieutenant	62,793
Chief Deputy	65,064	Support Services Sergeant	53,688
Deputy Collector 4@	46,099	Support Services Corporal	56,667
<u>Tax Assessor</u>	85,369	Support Services Deputy	45,380
Chief Deputy	49,339	Office Manager Lieutenant	57,416
Deputy 7@	42,000	IT Administrator ½	27,819
GIS Technician 3 @	48,127	Secretary 4@	41,980
<u>Veterans Service Officer</u>	43,405	<u>Juvenile</u>	
<u>Road Department</u>		Director	65,600
Road & Bridge Superintendent	63,307	Probation Office 3@	50,017
Road & Bridge Asst. Superintendent	56,773	Intake Officer 4@	50,523
Road & Bridge Foreman 2@	54,888	<u>Jail</u>	
Road Tech I 15@	40,509	Lieutenant	54,074
Road Tech II 17@	44,215	Sergeant 4@	47,523
Quarry Tech 2@	39,730	Corporal 4@	42,939
Secretary	46,061	Nurse 2@	51,053
<u>Road & Bridge Maintenance Shop</u>		Secretary	43,897
Shop Foreman	51,417	Warrant/Training Officer	44,926
Mechanic 5@	44,587	Jail Transport Deputy 2@	41,284
		Jailer 16@	39,243
		IT Administrator ½	27,819
		<u>Coroner</u>	85,369
		Chief Deputy	43,919

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BAXTER – Class 4

Airport

Manager	50,560
Maintenance	42,183

Animal Control

Warden 2@	38,584
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Building and Grounds

Manager	52,553
Assistant	40,995
Maintenance Worker 4@	36,399

Prosecuting Attorney

Administrative Assistant	53,410
Program Coordinator	44,026
Secretary	41,562

10th District Court

Probation Officer	45,418
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Human Resources

Director	60,651
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APPROPRIATION ORDINANCE NO. 2023 - 76

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS; AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

Article 1. Affirmation: ANNUAL BUDGET ADOPTED BY REFERENCE. The annual budget for calendar year 2024 identified as "2024 ANNUAL BUDGET, BAXTER COUNTY, ARKANSAS" dated December 5, 2023 is hereby adopted by reference. A copy of said budget shall be filed in the office of the Circuit/County Clerk and shall be available for inspection and copying by any person during normal office hours.

Article 2. Designation: NONRESTRICTED EXPENDITURE CATEGORIES. Expenditure of funds appropriated by this Ordinance shall not be restricted to the line item expenditure codes comprising the major categories of expenditures – Personal Services, Supplies, Other Services and Charges, Capital Outlay, and Debt Service – but shall be restricted to office/departmental expenditures within the above enumerated major categories of expenditures except for funds appropriated for personnel salaries and wages and related employee benefits. Personnel expenditures shall not exceed the dollar amounts, numbers of employees, and salary or wage rates specified in the annual budget or an amendment thereto.

Section 1. SALARIES & MERIT INCREASE/EMPLOYEE PERFORMANCE EVALUATIONS. Salaries for County employees are based on the grade assignments for various positions with designated salary ranges for each grade and the Grade Scale provides the hourly salary ranges for assigning hourly rates. The Personal Services Schedule of Salaries and Wages is attached. Employee performance evaluations must be completed (*Baxter County Code § 240.00*) prior to the anniversary of the employee's hire date before any merit increases authorized in this budget are awarded. Each Department Head is responsible for ensuring that requests for merit increases follow proper procedure, which includes the submission of a completed and signed *Notification of Personnel Action* form, with a satisfactory performance evaluation attached.

Section 2. EXPENDITURES RESTRICTED TO SPECIFIED FUND. No expenditure of appropriated funds shall be made from any fund other than the fund specified in this Ordinance, or an amendment thereto.

Section 3. TRANSFERS. Any transfers of monies between various funds of the County or between the major categories of expenditures – Personal Services, Supplies, Other Services and Charges, Capital Outlay, and Debt Service – shall be made only with prior approval of the Baxter County Quorum Court. Provided, however, all transfers budgeted for in the annual budget shall be exempt from the provisions of this section.



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BAXTER CO, AR FEE \$0.00

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CANDA REESE

CIRCUIT CLERK

BY: CRYSTAL MEDINA

DEPUTY

ORDINANCE

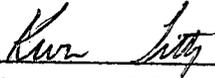
3 Pages

SECTION #4-FY 2024 REVENUE FUND SUMMARY AND APPROPRIATIONS					
	12.05.2023				
FUND #	FUND TITLE	Revenues	Expenditures (Appropriations)	Surplus	%
1000	COUNTY GENERAL	\$ 14,218,600.00	\$ 12,915,991.35	\$ 1,302,608.65	91%
1001	GENERAL RESERVE FUND	\$ 1,734,319.38	\$ 42,000.00	\$ 1,692,319.38	2%
1004	COUNTY GENERAL INVESTMENTS	\$ 5,338,454.27	\$ 232,000.00	\$ 5,106,454.27	4%
1005	CORONAVIRUS RELIEF FUND	\$ -	\$ -	\$ -	0%
1006	ARPA REVENUE REPLACEMENT FUND	\$ 3,400,000.00	\$ 3,400,000.00	\$ -	100%
1007	LATC FUND	\$ 200,722.76	\$ 200,722.76	\$ -	100%
1800	ANIMAL CONTROL FUND	\$ 181,642.00	\$ 178,530.16	\$ 3,111.84	98%
1803	AVIATION RESERVE FUND	\$ 93,211.00	\$ -	\$ 93,211.00	0%
1805	EMPLOYEE LIABILITY FUND	\$ 759,804.62	\$ 274,437.50	\$ 485,367.12	36%
1900	E-WASTE GRANT FUND	\$ 28,039.41	\$ 28,039.41	\$ -	100%
2000	ROAD AND BRIDGE	\$ 5,192,000.00	\$ 4,749,044.66	\$ 442,955.34	91%
2003	ADD'L MOTOR FUEL TAX (Act 416 of 2019)	\$ 303,311.66	\$ 160,000.00	\$ 143,311.66	53%
3000	TREASURER'S AUTOMATION FUND	\$ 287,000.00	\$ 69,000.00	\$ 218,000.00	24%
3001	COLLECTOR'S AUTOMATION FUND	\$ 881,100.00	\$ 416,000.00	\$ 465,100.00	47%
3002	CIRCUIT COURT AUTOMATION FUND	\$ 226,200.00	\$ 50,000.00	\$ 176,200.00	22%
3004	ASSESSOR'S AMENDMENT NO. 79 FUND	\$ 116,502.00	\$ 55,000.00	\$ 61,502.00	47%
3006	RECORDER'S COST FUND	\$ 1,053,000.00	\$ 412,121.40	\$ 640,878.60	39%
3008	BAXTER COUNTY LIBRARY	\$ 971,750.00	\$ 883,000.00	\$ 88,750.00	91%
3010	COUNTY CLERK'S COST FUND	\$ 4,657.00	\$ 300.00	\$ 4,357.00	6%
3012	CHILD SUPPORT COST FUND	\$ 59,360.00	\$ 9,500.00	\$ 49,860.00	16%
3016	BREATHALYZER FUND	\$ 10,291.00	\$ 6,711.17	\$ 3,579.83	65%
3017	SPECIAL JAIL FEES	\$ 11,350.00	\$ 7,000.00	\$ 4,350.00	62%
3018	COUNTY DETENTION FACILITY FUND (\$20 BOOKING ADMIN)	\$ 25,786.00	\$ 5,000.00	\$ 20,786.00	19%
3019	BOATING SAFETY FUND	\$ 97,500.00	\$ 10,000.00	\$ 87,500.00	10%
3020	EMERGENCY 911 FUND	\$ 944,973.00	\$ 831,015.07	\$ 113,957.93	88%
3024	PUBLIC DEFENDER FUND	\$ 66,388.00	\$ 42,282.57	\$ 24,105.43	64%
3028	DRUG COURT FUND	\$ 9,102.00	\$ 6,000.00	\$ 3,102.00	66%
3031	JUVENILE PROBATION FEES	\$ 116,650.00	\$ 31,930.75	\$ 84,719.25	27%
3039	CIRCUIT CLERKS COMMISSIONER'S FEE FUND	\$ 25,805.00	\$ 6,000.00	\$ 19,805.00	23%
3042	ASSESSOR'S LATE ASSESSMENT FEE FUND	\$ 14,020.00	\$ 10,000.00	\$ 4,020.00	71%
3400	SHERIFF'S PROJECTS	\$ 80,500.00	\$ 72,102.24	\$ 8,397.76	90%
3401	JAIL MAINTENANCE & OPERATION FUND	\$ 3,345,000.00	\$ 2,982,557.38	\$ 362,442.62	89%
3410	DRUG ENFORCEMENT FUND	\$ 11,850.00	\$ 7,041.00	\$ 4,809.00	59%
3411	K-9 FUND	\$ 19,260.75	\$ 1,000.00	\$ 18,260.75	5%
3505	BJA/DOJ FY21 14TH JUD. DRUG COURT FUND	\$ 40,000.00	\$ 34,965.00	\$ 5,035.00	87%
4001	HEALTH DEPT BLDG CONSTRUCTION FUND	\$ 604,026.72	\$ 500,000.00	\$ 104,026.72	83%
6009	LAW LIBRARY	\$ 16,687.00	\$ -	\$ 16,687.00	0%
	TOTAL	\$ 40,488,863.57	\$ 28,629,292.42	\$ 11,859,571.15	71%

Article 3. Severability: If a provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this ordinance are declared to be severable.

Article 4. Effective Date: This Ordinance, being necessary for the protection and preservation of public health and safety, an emergency is hereby declared to exist and this Ordinance shall be in force and shall take effect upon passage and publication.

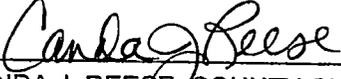
APPROVED:



KEVIN LITTY, COUNTY JUDGE

Date Signed: 12-5-23

ATTEST:



CANDA J. REESE, COUNTY CLERK

Sponsor: Baxter County Budget Committee

Date Adopted: 12/05/2023

Votes: For: 11 Against: 0

Abstain: 0 Present: 0 Absent: 0