

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF JACKSON, STATE OF ARKANSAS: AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE TO ESTABLISH THE ANNUAL OPERATING BUDGET FOR THE CALENDAR YEAR 2023 AND FOR OTHER PURPOSES.**

**BE IT ORDAINED BY THE QUORUM COURT OF JACKSON COUNTY, ARKANSAS:**

SECTION 1: ANNUAL BUDGET ADOPTED BY REFERENCE. The annual budget for calendar year 2023 identified as “2023 Annual Budget, Jackson County, Arkansas” is hereby adopted by reference, and shall be effective January 1, 2023. A copy of said budget shall be filed in the office of the county clerk and shall be available for inspection and copying by any person during normal office hours.

SECTION 2: NON-RESTRICTED EXPENDITURE CATEGORIES. Expenditures of funds appropriated by this Ordinance shall not be restricted to line-item expenditures codes comprising the four major categories of expenditures – Personnel Services, Supplies, Other Services and Charges, and Capital Outlays – but shall be restricted to office/departamental expenditures except for funds appropriated for personnel salaries and wages and employee benefits. Personnel expenditures shall not exceed the dollar amounts, number of employees, and salary or wage rates specified in the annual budget or an amendment thereto.

SECTION 3: EXPENDITURES RESTRICTED TO SPECIFIED FUND. No expenditures of appropriated funds shall be made from any fund other than the fund specified in this Ordinance or an amendment thereto.

SECTION 4: TRANSFERS. Any transfers of monies between the various funds of the County or between the four major categories of expenditures – Personnel Services, Supplies, Other Services and Charges, and Capital Outlays – shall be made only with prior approval of the Jackson County Quorum Court. Provided, however, all transfers budgeted for the annual budget shall be exempt from the provisions of this section.

SECTION 5: MAXIMUM APPROPRIATED AMOUNTS.

A. GENERAL FUND. Total projected General Fund revenues are  
*\$ 6,593,813.00*

1. County Judge’s Office (0100)	\$ 68,466.00
2. County Clerk’s Office (0101)	322,095.00
3. Circuit Clerk’s Office (0102)	195,159.00
4. Treasurer’s Office (0103)	199,895.00
5. Tax Collectors Office (0104)	343,178.00
6. Assessor’s Office (0105)	326,240.00
7. Board of Equalization (0106)	3,365.00
8. Quorum Court (0107)	86,098.00
9. Courthouse Maintenance (0108)	237,611.00
10. County Election Commission (0109)	48,300.00
11. County Buildings Maintenance (0111)	2,500.00
12. County Miscellaneous Expense (0117)	10,500.00
13. 1% Turn back to Association of AR Counties (0121)	2,441.00
14. White River Planning & Dev District (0122)	1,000.00
15. County Health Department (0300)	51,825.00
16. Newport Ambulance (0304)	5,000.00
17. Tuckerman Ambulance (0305)	5,000.00
18. Sheriff Department (0400)	1,209,573.00
19. Circuit Court (0401)	28,400.00
20. District Court (0409)	55,000.00
21. Juvenile Probation (0414)	65,509.00
22. Juvenile Intake (0415)	100,322.00
23. Prosecuting Attorney (0416)	195,629.00
24. Public Defender (417)	16,000.00

APPROPRIATION ORDINANCE NO. 2022-30

25. Coroner (0419)	14,604.00
26. State Police Fund (0421)	1,000.00
27. Office of Emergency Services (0500)	73,705.00
28. Co Warning System Maintenance (0503)	10,000.00
29. GIS Funds (0504)	5,000.00
30. Jackson County Humane Society (0602)	10,000.00
31. Veterans Service Fund (0800)	26,749.00
32. Jackson County Extension Service (0801)	65,000.00
33. Every Child Is Ours (0803)	2,500.00
34. Battered Women's Shelter (0804)	2,500.00
35. Tuckerman Senior Center (0805a0)	2,500.00
36. Newport Senior Center (0806)	<u>2,500.00</u>

TOTAL \$3,795,164.00

**B. ROAD FUND.** Total projected Road Funds are \$3,230,851.00

County Road (2000)	2,144,630.00
County Road Tax Acct (2001)	100,000.00
Motor Fuel Tax (2003)	76,334.00
County Road II (2800)	50,000.00

TOTAL \$2,370,964.00

**C. SOLID WASTE REVENUE FUND.** Total projected Solid Waste Revenue Fund revenues are \$880,000.00

1. Operation & Maintenance	690,392.00
2. Depreciation Fund	8,800.00
3. Solid Waste Reserve	60,000.00
4. Landfill Closure	75,240.00

TOTAL \$ 834,432.00

**D. SOLID WASTE OPERATION AND MAINTENANCE FUND.** Total projected Solid Waste Operation & Maintenance Fund revenues are \$ 711,000.00

Operating Expenses for Solid Waste Op & Maint. Fund	690,392.00
Solid Waste Depreciation Fund	20,000.00

TOTAL \$ 710,392.00

**E. OTHER GOVERNMENTAL FUNDS.** Total projected other governmental funds are \$ 5,190,453.00

1. Coronavirus Relief Fund (1005)	3,910.00
2. American Rescue Fund (1006)	1,475,000.00
3. LATCF Fund (1007)	100,000.00
4. Law Equipment Sheriff (1008)	400.00
5. County Warning System Fund (1801)	30,000.00
6. Prisoner Housing Fund (1806)	461,057.00
7. Treasurers Automation Fund (3000)	29,000.00
8. Collector Automation Fund (3001)	173,600.00
9. Court Automation Fund (3002)	40,000.00
10. Act 1892 of 2005 (3004)	15,000.00

APPROPRIATION ORDINANCE NO. 2022-30

11.	County Clerks Cost Fund (3005)	14,000.00
12.	Court Recorder Fund (3006)	103,036.00
13.	Library Tax Account (3008)	275,000.00
14.	Domestic Peace Fund (3010)	400.00
15.	County Reappraisal Fund (3011)	102,000.00
16.	Radio Equipment Fund (3014)	85,500.00
17.	Drug Control Fund (3015)	10,000.00
18.	Act 209 Fund (3017)	76,596.00
19.	Boating & Safety Fund (3019)	4,000.00
20.	911 Fund (3020)	40,000.00
21.	Public Defender Fund (3024)	20,000.00
22.	Act 418 of 1989 Juvenile Prob. Fund (3031)	20,000.00
23.	Circuit Clerk Commissioner Fee Fund (3039)	1,500.00
24.	Jail Revenue Fund (3411)	40,000.00
25.	Jail Sales & Use Tax Operating Fund (3420)	1,061,252.00
26.	Library Payroll Fund (3441)	185,000.00
27.	Prisoner Care Fund (3445)	58,000.00
28.	Sheriff Training & Education Fund (3446)	10,000.00
29.	Animal Control & Care Fund (3460)	11,000.00
30.	Tornado Fund (3461)	20,000.00
31.	JAG Grant Fund (3510)	3,000.00
32.	GIF 1-Public Safety Grants (3520)	5,000.00
33.	Juvenile Grant Fund (3530)	42,000.00
34.	AEDC Senior Citizens Grant Fd (4912)	<u>7,323.00</u>

TOTAL \$ 4,522,574.00

TOTAL APPROPRIATED FUNDS ARE \$ 12,233,526.00

SECTION 6: SEVERABILITY. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.

DATED THIS 22<sup>ND</sup> DAY OF DECEMBER, 2022.

APPROVED \_\_\_\_\_  
Jeff Phillips, Jackson County Judge

ATTEST \_\_\_\_\_  
Melanie Clark, Jackson County Clerk

SPONSORS: \_\_\_\_\_

\_\_\_\_\_

**JACKSON COUNTY ORDINANCE NO. 2022-31**

**AN ORDINANCE ESTABLISHING THE COMPENSATION  
STRUCTURE OF THE ELECTED CONSTITUTIONAL OFFICERS  
OF JACKSON COUNTY, ARKANSAS FOR THE YEAR 2023**

**BE IT ORDAINED BY THE QUORUM COURT OF JACKSON COUNTY, ARKANSAS:**

**SECTION 1: Salaries of Constitutional Officers.** The compensation for the elected officials of Jackson County, Arkansas shall be as follows:

OFFICIAL	ANNUAL COMPENSATION
(a) County Judge	\$68,418.00
(b) County Sheriff	\$65,431.00
(c) County Treasurer	\$56,825.00
(d) County Clerk	\$56,825.00
(e) Circuit Clerk	\$56,825.00
(f) County Assessor	\$56,825.00
(g) County Collector	\$56,825.00
(h) County Coroner	\$10,022.00

**SECTION 2: Quorum Court.** The compensation for a Justice of the Peace when he/she attends a regular meeting of the Quorum Court is not to exceed \$478.00 per meeting, and compensation when he or she attends a special or committee meeting at the rate of \$119.00 per meeting. The Quorum Court Secretary shall be paid \$229.00 per month not to exceed \$2,748.00 during any one calendar year.

**SECTION 2: Attained Salary Level.** The attained salary level as computed by the precepts of Section 1 and Section 2 of this ordinance shall be the starting salary of any newly elected Constitutional officer of Jackson County, Arkansas.

**SECTION 3: Experience Modifier.** All County elected officials will be paid an experience modifier in addition to regular compensation for years of experience. To receive experience modifier pay an official must have at least one (1) full year of prior service to Jackson County. Experience modifier pay will be at the rate listed below:

1-2 years experience-	\$300.00
3-4 years experience-	\$400.00
5 years experience-	\$800.00
6-9 years experience-	\$900.00
10 years experience-	\$1,000.00
11-14 years experience-	\$1,200.00
15 years experience-	\$1,500.00
16-19 years experience-	\$1,700.00
20 years experience-	\$2,000.00
21-24 years experience-	\$2,200.00

**JACKSON COUNTY ORDINANCE NO. 2022-31**

25-29 years experience-\$2,500.00  
30+ years experience-\$3,000.00

**SECTION 4: Christmas Bonus.** All County employees may be paid a Christmas bonus for their years of continuous service. Such amount may be paid at the rate of \$50.00 per year, for each year served to each full-time employee and a pro-rated amount (based on \$25.00 per year) for each year served to each part-time employee. Such payments shall be made between November and December 25.

**SECTION 5: Legislative Intent.** It is the intent of this Court to establish a fair and equitable salary structure for the elected county officers of Jackson County, Arkansas. However, it is not the intent nor shall this ordinance have precedence over Arkansas Code Annotated 14-14-1204 setting the minimum and maximum salaries of elected county officers.

**SECTION 6: Repeal Clause.** This ordinance hereby amends and supersedes any and all ordinances in conflict herewith.

**SECTION 7: Emergency Clause.** It is necessary to appropriate funds for this purpose and, therefore, an emergency is hereby declared to exist and this ordinance being necessary for the protection and preservation of public peace, health, and safety, shall be in force and shall take effect upon passage and approval.

**SECTION 8: Severability.** If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.

**SECTION 9:** This ordinance shall take effect on January 1, 2023.

**DATED THIS 22<sup>nd</sup> DAY OF DECEMBER, 2022.**

APPROVED: \_\_\_\_\_  
Jeff Phillips, Jackson County Judge

ATTEST: \_\_\_\_\_  
Melanie Clark, Jackson County Clerk

**JACKSON COUNTY ORDINANCE NO. 2022-31**

Sponsors: \_\_\_\_\_

\_\_\_\_\_

**JACKSON COUNTY ORDINANCE NO. 2022-32**

**AN ORDINANCE ESTABLISHING THE COMPENSATION STRUCTURE FOR THE OFFICE PERSONNEL AND DEPUTIES OF THE COUNTY CONSTITUTIONAL OFFICERS.**

**BE IT ORDAINED BY THE QUORUM COURT OF JACKSON COUNTY, ARKANSAS:**

**SECTION 1: Sheriff Department Personnel.** The number of employees and the compensation structure for the Sheriff Department shall be as follows:

- (a) Chief Deputy (1)-\$49,485.00
- (b) Sheriff Deputy (2)-\$43,658.00
- (c) Sheriff Deputy (11)-\$40,000.00
- (d) Sheriff Deputy School Resource Officer (1)-\$35,768.00
- (e) Administrative Assistant (1)-\$35,791.00
- (f) Office Administrator/District Court Clerk (1)-\$29,439.00
- (g) Dispatcher (4)-\$27,825.00
- (h) Part Time-\$18,000.00
- (i) Courthouse Security Deputy (1)-\$35,768.00

**SECTION 2: Detention Center Personnel.** The number of employees and compensation structure for the Jackson County Detention Center shall be as follows:

- (a) Detention Center Administrator-\$43,658.00
- (b) Detention Center Lieutenant-\$34,178.00
- (c) Detention Center Sergeant (4)-\$33,075.00
- (d) Detention Center Transport (1)-\$32,524.00
- (e) Detention Center Officer (12)-\$31,973.00
- (f) Detention Center Cook (1)-\$31,973.00
- (g) Detention Center Nurse (1)-\$33,196.00
- (h) Detention Center part time nurse-\$3,200.00

**SECTION 3: Other Office Personnel.** The number of employees and the compensation structure for other county offices is as follows:

(A) The beginning salary for Jackson County personnel such as secretaries to the County Judge (1), Deputy County Clerks (4), Deputy Circuit Clerk (4), Deputy Treasurer (2), Deputy Collector (3), Deputy Assessor (3), Deputy Prosecuting Attorney Assistant (3), Veterans Service Officer (1), Juvenile Probation Officer (1), Juvenile Intake Officer (1), Office of Emergency Management Director (1), Courthouse Maintenance (1), Courthouse Security (1), shall be as follows:

- (a) County Judge Assistant-\$30,319.00 (15,159.50 to be paid from County General and \$15,159.50 to be paid from County Road). The County Judge is allowed to expend \$3,000.00 for extra help.

## JACKSON COUNTY ORDINANCE NO. 2022-32

- (b) County Clerk Deputy (4)-\$29,493.00
- (c) Circuit Clerk Chief Deputy (1)-\$30,319.00, Circuit Clerk Deputy (3)-\$29,217.00 (2 Deputies are to be paid from Circuit Clerk County general fund, Circuit Clerk Chief Deputy and Circuit Clerk Deputy to be paid from Court Recorder Cost Fund)
- (d) Treasurer Chief Deputy (1)-\$30,897.00, Treasurer Deputy (1) \$29,773.00. The Treasurer is allowed to expend \$ 4,000.00 for extra help.
- (e) Tax Collector Chief Deputy (1)-\$30,319.00, Tax Collector Deputy (2)-\$29,217.00The tax collector is allowed to expend \$ 40,000.00 for extra help.
- (f) Tax Assessor Chief Mapping Specialist (1)-\$34,581.00, Tax Assessor Deputy (2) \$29,217.00. The tax assessor is allowed to expend \$ 10,000.00 for extra help.
- (g) Office of Emergency Management Director (1)-\$41,370.00 (Director is to be paid \$20,685.00 from County General OEM and \$20,685.00 from County Road). The County Judge is allowed to expend \$2,000.00 for extra help in OEM.
- (h) Veterans Service Officer (1)-\$18,749.00
- (i) Courthouse Maintenance (1)-\$31,011.00
- (j) Juvenile Probation Officer (1)-\$38,709.00
- (k) Juvenile Intake Officer (1)-\$43,222.00
- (l) Prosecuting Attorney Administrative Assistant (1)-\$46,075.00, Prosecuting Attorney District Deputy Assistant (1)-\$40,204.00, Prosecuting Attorney County Deputy Assistant (1)-\$29,217.00
- (m) Juvenile Stand Coordinator-not to exceed \$22.00/hr
- (n) Part time Coroner-\$2,400.00

**SECTION 4: County Road Personnel.** The number of employees and compensation structure for the Jackson County Road Department is as follows:

- (a) County Road Foreman-\$50,203.00
- (b) County Road Mechanic-\$43,018.00
- (c) County Road Driver/Equipment Operators (6)-\$37,233.00
- (d) County Road Driver/Equipment Operators (4)-\$36,590.00
- (e) County Road Driver/Equipment Operators (3)-\$35,944.00
- (f) County Road Driver/Equipment Operators (2)-\$34,974.00
- (g) County Road Part Time-\$10,000.00

**SECTION 5: Solid Waste Personnel.** The number of employees and compensation structure for the Jackson County Solid Waste Department is as follows:

- (a) Solid Waste Manager-\$50,203.00
- (b) Solid Waste Assistant/Cashier-\$37,753.00
- (c) Solid Waste Operator (2)-\$35,655.00

**SECTION 6: Other County Salaries.** The Salaries of five (5) Equalization board members are not to exceed \$3,000.00 at the rate of \$150.00 per meeting. The rate of Jury Fee shall be \$50.00 per day for jurors sworn to serve and \$15.00 per day for jurors called and dismissed. The salary of a poll worker at an early voting site shall be at least the Arkansas minimum wage and the

## JACKSON COUNTY ORDINANCE NO. 2022-32

salary of a poll worker on Election Day shall be \$132.00 per day or \$11.00 per hour at Arkansas minimum wage; whichever is greater. The salaries of the Jackson County Election Commission shall be \$150.00 per meeting.

**SECTION 7: Additional Compensation.** The Jackson County Election Coordinator and Quorum Court Secretary will be appointed by the County Clerk. The ARP Reporting Administrators will be comprised of the Jackson County Judge, Jackson County Clerk and the Jackson County Treasurer. The compensation structure for additional compensation shall be as follows:

- (a) Election Coordinator (1)-\$2,500.00
- (b) ARP Reporting Administrator (s) (3)-\$6,000.00
- (c) Quorum Court Secretary (1)-\$2,748.00

**SECTION 8: Overtime Compensation and holiday compensation for Sheriff Department Employees.** The County Sheriff is allowed to expend \$20,015.00 for Sheriff Deputies and Dispatchers. Overtime shall be paid at time and a half.

The County Sheriff is allowed to expend \$14,000.00 for holiday compensation for Sheriff Deputies and Dispatchers. Holiday compensation shall be paid at time and a half only if the Deputy or Dispatcher worked on a paid leave day. No holiday shall be worked without the approval of the Sheriff.

**SECTION 9: Overtime Compensation and holiday compensation for Detention Center Employees.** The County Sheriff is allowed to expend \$19,000.00 for overtime in the Housing of Prisoner Fund. The County Sheriff is allowed to expend \$27,000.00 for overtime in the Jail Fund. Overtime shall be paid at time and a half.

The County Sheriff is allowed to expend \$9,000.00 for holiday compensation from the Housing of Prisoner Fund and \$12,000.00 from the Jail Fund. Holiday compensation shall be paid at time and a half only if the Detention Officer worked on a paid leave day. No holiday shall be worked without the approval of the Sheriff.

**SECTION 10: Longevity Compensation.** All personnel covered in the preceding sections of this ordinance shall receive additional compensation for prior years' service on their anniversary date of hiring. To receive "Longevity Compensation" an employee must have at least one (1) full year of prior service to Jackson County. Prior year(s) service must be documented by the County Clerk's Office through county payroll records. Said personnel shall receive "prior year service compensation" at the rate listed below:

- 1-2 years service-\$300.00 per year
- 3-4 years service-\$400.00
- 5 years service-\$800.00
- 6-9 years service-\$900.00
- 10 years service-\$1,000.00

## JACKSON COUNTY ORDINANCE NO. 2022-32

11-14 years service-\$1,200.00  
15 years service-\$1,500.00  
16-19 years service-\$1,700.00  
20 years service-\$2,000.00  
21-24 years service-\$2,200.00  
25 + years service-\$2,500.00

**SECTION 11: Merit Salary Compensation.** All Personnel covered in the preceding sections of this ordinance may be awarded “merit salary compensation” effective the January 1<sup>st</sup> following the completion of 12 months of service. The awarding of this salary adjustment shall be at the discretion of the hiring official and shall be based on the employee’s job performance as it relates to work skills, work habits, talents, proficiency, and the overall understanding of the operation of the office in which they work. The maximum “merit salary compensation” shall be \$500.00. Employees may be awarded per “merit salary compensation” rules as defined in the Jackson Policy and Procedures and will be name the JESAP Program.

**SECTION 12: Certificate Pay Compensation.** All County employees covered in the preceding sections may be awarded certificate pay compensation per annum at the amount of \$100.00 per certificate for a maximum of 4 certificates. Departmental certificates may be compensated per annum for their specific department certificates and continuing education certificate approved by the Elected Official. A copy of said certificate must be received by the County Clerks office before payment can be made. Certificate pay compensation shall be paid between November and December 31. Certificate pay compensation will be paid out only if the departmental budget allows for the expenditure.

**SECTION 13: Christmas Bonus.** All County employees may be paid a Christmas bonus for their years of continuous service. Such amount may be paid at the rate of \$50.00 per year, for each year served to each full-time employee and a pro-rated amount (based on \$25.00 per year) for each year served to each part-time employee. Such payments shall be made between November and December 25.

**SECTION 14: Transfers Between County Departments.** Any office deputy of a county constitutional officer may retain their attained salary level, less chief deputy pay if applicable, if they transfer to a similar position in another constitutional office. In all other cases, the salary or compensation rate for a county employee transferring to any other county department will be calculated in accordance with the county ordinance establishing the compensation structure for that position.

**SECTION 15: Legislative Intent.** It is the intent of this Court to establish a fair and equitable salary structure for employees of Jackson County, Arkansas. It is also this Court’s intent to correct any deficiencies of prior ordinances that may have discriminated against some.

**SECTION 16: Repeal Clause.** This ordinance hereby amends and supersedes any and all ordinances in conflict herewith.

**JACKSON COUNTY ORDINANCE NO. 2022-32**

**SECTION 17: Emergency Clause.** It is necessary to appropriate funds for this purpose and, therefore, an emergency is hereby declared to exist and this ordinance being necessary for the protection and preservation of public peace, health, and safety, shall be in force and shall take effect upon passage and approval.

**SECTION 18: Severability.** If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this Ordinance are declared to be severable.

**SECTION 19:** This ordinance shall take effect on January 1, 2023

**DATED THIS 22<sup>ND</sup> DAY OF DECEMBER, 2022.**

APPROVED \_\_\_\_\_  
Jeff Phillips, Jackson County Judge

ATTEST \_\_\_\_\_  
Melanie Clark, Jackson County Clerk

SPONSORS: \_\_\_\_\_

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