

Association of Arkansas Counties

1415 West Third Street / Little Rock, Arkansas 72201 (501) 372-7550 Fax: (501) 372-0611

January 28, 2019

MEMORANDUM

To:

Lincoln County Clerk

From:

Samantha Moore, Receptionist

Re

2019 County Budget

It's time for us to compile our annual salary survey. Please send us a copy of your **2019 County Budget** as soon as it becomes available as well as a copy of your Appropriation Ordinance. By having access to each county's budget, we are able to develop some very useful statistics on various topics of interest to county government.

If your budget does not list the individual salary for each elected official and employee of your county, please furnish us with that information as well. We have enclosed a copy of your county's information from the 2018 Salary Survey. Please make changes directly to the enclosed copy (including any new positions) and return it along with your budget and Appropriation Ordinance. In year's past, we have asked that hard copies be mailed to us. If you have your budget and Appropriation Ordinance in pdf format (Adobe Acrobat) you can email this to Samantha Moore (smoore@arcounties.org) instead of mailing in the hard copy.

Thank you for providing this information to us and if you have questions please give us a call.

Please mail to: Association of Arkansas Counties

Attn: Samantha Moore 1415 West Third Street Little Rock, Arkansas 72201

Also, please fill in the information below and fax to 501-372-0611 or mail / email a copy along with your budget.

Lincoln County Justice of Peace is paid \$208.94 per diem (regular meeting)

"Serving Arkansas' Counties Since 1968"

LINCOLN COUNTY QUORUM COURT

ORDINANCE NO. 2018-26

Be it enacted by the Quorum Court of Lincoln County, Arkansas, an Appropriation Ordinance entitled:

AN ORDINANCE TO ESTABLISH THE ANNUALL OPERATING BUDGET FOR THE CALENDAR YEAR 2019

Be it Ordained by the Lincoln County Quorum Court:

SECTION 1. ANNUAL BUDGET ADOPTED BY REFERENCE

The Annual Budget for the calendar year 2019 identified as "2019 Annual Budget, Lincoln County, Arkansas" is hereby adopted. A copy of said budget will be filed in the office of the County Clerk and shall be available for inspection and copying by any person during normal hours.

SECTION 2. NON-RESTRICTED EXPENDITURES CATEGORIES

Expenditure of funds appropriated by the ordinance shall not be restricted to the line expenditure codes comprising the four major categories of expenditures-Personal Services, Supplies, Other Services & Charges and Capital Outlay-but shall be restricted to office of departmental expenditures within the above major categories of expenditures except personnel expenditures shall not exceed the dollar amounts, number of employees and salary or wage rates specified in the annual budget or an amendment thereto.

SECTION 3. EXPENDITURES RESTRICTED TO SPECIFIED FUND

No expenditure of appropriated funds shall be made from any fund other than the fund specified in the ordinance or an amendment thereto.

SECTION 4. TRANSFERS

Any transfer of monies between the various funds of the county or between the four major categories of expenditures shall be made only with prior approval of the Lincoln County Quorum Court. PROVIDED, HOWEVER, ALL transfers budgeted for in the annual budget shall be exempt from the provision of this section.

SECTION 5. MAXIMUM APPROPRIATED AMOUNTS

A. GENERAL FUND:

B.

C.

OFFICE OF COUNTY JUDGE	\$	70,925.00
OFFICE OF COUNTY CLERK	-	147,955.25
OFFICE OF CIRCUIT & CHANCERY CLERK		94,950.87
OFFICE OF TREASURER		73,684.33
OFFICE OF COUNTY SHERIFF		789,156.58
OFFICE OF SCHOOL RESOURCE OFFICERS		50,214,77
OFFICE OF COLLECTOR		161.973.16
OFFICE OF COUNTY ASSESSOR		175,044.56
BOARD OF EQUALIZATION	\$	84,305.00
CIRCUIT & COURTROOM	•	104,382.40
JUVENILE JUDGE		161,996.50
DISTRICT COURT CLERK		103,236.08
COUNTY QUORUM COURT		35,896.99
COURTHOUSE MAINTENANCE		157,535.40
COUNTY JAIL		537,228.90
COUNTY HEALTH		18,400.00
ELECTION EXPENSE		123,989.57
COUNTY CORONER		10,046.41
OEM BUDGET		164,966.06
EXTENSION SERVICE		50,080.00
VETERAN SERVICE		14,043.36
SOCIAL SERVICES		8.350.00
SENIOR CITIZENS		9,675.00
COUNTY ANNEX		12,150.00
COURTHOUSE RENO.		66,498.00
		00,170.00
TOTAL FUND APPROPRIATION		\$3,226,684,19
	•	E+ 122 010 0 111 /
ROAD FUND:		
PERSONAL SERVICES		\$ 936,226.22
SUPPLIES		608,000.00
OTHER SERVICES & CHARGES		314,300.00
CAPITAL OUTLAY		135,000.00
TOTAL FUND APPROPRIATION		<u>\$1,993,526.22</u>
SOLID WASTE/RECYCLING:		
DERCONAL CENTORS		
PERSONAL SERICES	\$	43,605.05
SUPPLIES OTHER SERVICES & CHARGES		24,325.00
OTHER SERVICES & CHARGES		477,390.00
TOTAL FUND APPROPRIATION		<u>\$545,320.05</u>
		<u> </u>

	D.	JAIL	OPERATIONS	& MAINTENANCE
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SUPPLIES \$ 31,200.00 OTHER SERVICES & CHARGES \$ 6,000.00

TOTAL FUND APPROPRIATION \$37,200.00

E. <u>DISTRICT COURT PROBATION FEE FUND</u>

PERSONAL SERVICES \$ 0

TOTAL FUND APPROPRIATION 0

1. TRANSFER \$9,600.00 TO COUNTY GENERAL TO OFFSET DISTRICT COURT PROBATION OFFICER.

F. RECORDER'S COST FUND

PERSONAL SERVICES	\$ 37,411.76
SUPPLIES	22,000.00
OTHER SERVICES & CHARGES	25,000.00
CAPITAL OUTLAY	2,000.00

TOTAL FUND APPROPRIATION \$ 86,411.76

G. INDIGENT DEFENSE FUND.

PERSONAL SERVICES \$ 34,500.00 SUPPLIES 500.00 OTHER SERVICES & CHARGES 2,800.00

TOTAL FUND APPROPRIATION \$ 37,800.00

H. COUNTY 911 FUND

PERSONAL SERVICES \$ 89,600.29 SUPPLIES 58,500.00 OTHER SERVICES & CHARGES 21,100.00 CAPITAL OUTLAY 10,000.00

TOTAL FUND APPROPRIATION \$179,200.29

I. COUNTY LIBRARY FUND

PERSONAL SERVICES \$ 120,000.00 OTHER SERVICES & CHARGES \$ 11,000.00

TOTAL FUND APPROPRIATION	9	\$131,000.00
J. JUVENILE PROBATION FEE FUND		
OTHER SERVICES & CHARGES	\$	1,500.00
TOTAL FUND APPROPRIATION		\$1,500.00
K. SUPPORT COLLECTIONS FUND		
OTHER SERVICES & CHARGES CAPITAL OUTLAY	\$	4,000.00 1,000.00
TOTAL FUND APPROPRIATION		\$ <u>5,000.00</u>
L. COUNTY CLERK AUTOMATION FUND		
CAPITAL OUTLAY	\$	4,000.00
TOTAL FUND APPROPRIATION		<u>\$4,000.00</u>
M. DISTRICT COURT AUTOMATION FUND		
SUPPLIES OTHER SERVICES & CHARGES CAPITAL OUTLAY	\$	500.00 4,000.00 5,000.00
TOTAL FUND APPROPRIATION		<u>\$9,500.00</u>
N. <u>RE-APPRAISAL FUND</u>		
TRANSFER TO GENERAL FUND FOR BUDGET	<u>\$</u>	76,608.00
O. COLLECTOR'S AUTOMATION		
PPLIES OTHER SERVICES & CHARGES CAPITAL OUTLAY		500.00 500.00 1,000.00
TOTAL FUND APPROPRIATION		<u>\$12,727.90</u>
P. <u>CIRCUIT COURT AUTOMATION</u>		
SUPPLIES	\$	1,200.00

Q. TREASURER'S AUTOMATION FUND

SUPPLIES	\$ 2,000.00
OTHER SERVICES & CHARGES	1,000.00
CAPITAL OUTLAY	3,500.00

TOTAL FUND APPROPRIATION

\$6,500.00

R. BOAT & SAFETY FUND

CAPITAL OUTLAY	\$ 10,000.00
TOTAL FUND APPROPRIATION	\$10,000.00

S. COUNTY CLERK MARRIAGE FEE

SUPPLIES	\$ 500.00
TOTAL FUND APPROPRIATION	\$ 500.00

T. ASSESSOR'S SPECIAL FUND

OTHER SERVICES & CHARGES	\$ 1,500.00
TOTAL FUND APPROPRIATION	
TOTAL FUND APPROPRIATION	\$1,500.00

 COUNTY ADMINISTRATION OF JUSTICE FUND (Clearing Account for Act 1256)TOTAL PAID OUT TO STATE AND LESS COUNTY SHARE TRANSFERRED TO GENERAL & INDIGENT DEFENSE AND TREASURER'S COMMISSION FUND=\$32,340.00.

SECTION 6. <u>SEVERABILITY</u>. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provisions or applications and to this end, the provisions of this ordinance are declared severable.

SECTION 7. <u>EFFECTIVE DATE OF ORDINANCE</u>. The provisions of this ordinance shall be effective January 1, 2019, upon passage by two-thirds (2/3) vote of the entire membership of the Lincoln County Quorum Court and approval by the Lincoln County Judge.

DATED THIS A DAY OF DECEMBER, 2018.

INTRODUCED BY:

BUDGET COMMITTEE

APPROVED:

Challe Cappe CHARLES CAPPS

LINCOLN COUNTY JUDGE DATE: 13-18-2018

ATTEST:

STEPHANIE JAMES LINCOLN COUNTY CLERK

VOTES FOR 8 VOTES AGAINST 0 ABSTENTIONS 0

ABSENT___

YEAR:

2019

DEPT.:

COUNTY JUDGE #100

NUMBER	<u>CLASSIFICATION</u>	JOB TITLE	1	URRENT <u>Alary</u>	1	PROP. NEW YR.
1	County Judge 1/2 Salary			\$19,635.92		\$ 20,225.00
TOTALS:			\$	\$19,635.92	\$	\$20,225.00

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- 2. Number relates to the numerical sequence assigned each position requested: any job title with multiple positions may be combined. For example, three employees with the same job title and salary compensation level would be entered as follows: Number 4 through 6; Classification 3 Deputies @ \$24,000 per deputy: and Proposed Salary NextYear \$72,000. Additionally, the Current Annual Salary item would also have to reflect comparable dollar amounts.
- 3. The official (where applicable) is to be shown as the first entry in the "Classification" section of the schedule.
- 4. Gross salalry is to be shown rather than net salary.
- 5. The total should correspond with the appropriation amount requested, both for dollar amounts and and type of employment full-time, part-time, etc.

YEAR:

2019

DEPT.:

County Clerk #101

NUMBER	CLASSIFICATION	JOB TITLE	1	JRRENT LARY	l .	OP. <u>W YR.</u>
1	County Clerk Elected Official		\$	35,469.57	\$	36,533.66
1	Chief Deputy County Clerk		\$	23,185.47	\$	23,881.03
1	Deputy County Clerk	part time non election year	\$	20,800.00	\$	10,400.00
TOTALS:			\$	\$79,455.04	\$	\$70,814.69
			-		1	+ , e,ea ,,ea

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- 5. The total should correspond with the appropriation amount requested, both for dollar amounts and and type of employment - full-time, part-time, etc.

11.00 per hour 2020 yearly \$22,880.00

\$11,440.00 per year 10% increase

YEAR:

<u> 2019</u>

DEPT.:

Circuit Clerk

NUMBER	CLASSIFICATION	JOB TITLE	JRRENT LARY	OP. W YR.
1	Circuit Clerk Elected Official		\$ 35,469.57	\$ 36,533.66
1	Deputy Clerk		\$ 24,960.00	\$ 24,960.00
TOTALS:			\$ \$60,429.57	\$ \$61,493.66

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YEAR:

2019

DEPT.: Treasurer

NUMBER	CLASSIFICATION	JOB TITLE	CURRENT <u>SALARY</u>	PROP. <u>NEW YR.</u>
1	Treasurer Elected Official		\$ 35,469.57	\$ 36,533.66
!				
TOTALS:			\$ \$35,469.57	\$ \$36,533.66

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YEAR:

<u>2019</u>

DEPT.: COLLECTOR

NUMBER	CLASSIFICATION JOB TITLE	CURRENT SALARY	PROP. <u>NEW YR.</u>
1	County Collector Elected Official	\$ 35,469.57	\$ 36,533.66
1	Chief Deputy County Clerk	\$ 27,583.40	\$ 28,410.90
:			
TOTALS		400 000	
TOTALS:		\$ \$63,052.97	\$ \$64,944.56

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YEAR:

<u> 2019</u>

DEPT.: ASSESSOR

NUMBER	CLASSIFICATION	JOB TITLE	URRENT ALARY	ROP. EW YR.
1	County Assessor Elected Of	ficial	\$35,469.57	\$ 36,533.66
1	Chief Deputy County Clerk		\$ 27,583.40	\$ 28,410.90
1	Deputy County Clerk	part-time	\$ 10,400.00	\$ -
1	Deputy County Clerk	part-time	\$ 10,400.00	\$ -
1	Deputy County Clerk	full-time		\$ 22,500.00
TOTALS:			\$ \$83,852.97	\$ \$87,444.56
				 · · · · · · · · · · · · · · · · · · ·

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YEAR:

2019

DEPT.:

Juvenile Judge

<u>NUMBER</u>	CLASSIFICATION JOB TITLE	CURRENT SALARY	PROP. <u>NEW YR.</u>
1	JUVENILE INTAKE OFFICER	\$ 38,168.19	\$ 39,313.25
1	JUVENILE PROBATION OFFICER	\$ 38,168.19	\$ 39,313.25
TOTALS:		\$ \$76,336.38	\$ \$78,626.50

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YEAR:

2018

DEPT.:

DISTRICT COURT CLERK

1 DISTRICT COURT CLERK moved the \$3,600.00 from Dist. Ct. Probation to Dist. Ct Clerk Budget PROBATION OFFICER AS NEEDED \$15.00 PER HOUR AT END OF YEAR TRANSFER \$9,600 FROM DIST. COURT PROBATION FUND TO	
## standard control of the sta	YR.
moved the \$3,600.00 from Dist. Ct. Probation to Dist. Ct Clerk Budget PROBATION OFFICER AS NEEDED \$ \$15.00 PER HOUR AT END OF YEAR TRANSFER \$9,600 FROM	33,511.46
	24,000.00
COUNTY GENERAL TO HELP SUPPLEMENT PROBATION OFFICER	
TOTALS: \$ \$65,070.80 \$	57,511.46

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YEAR:

<u> 2019</u>

DEPT.: Quorum Court

NUMBER	CLASSIFICATION	JOB TITLE	CURRENT SALARY	i	PROP. IEW YR.
	QUORUM COURT MEM SPECIAL MEETINGS	-	\$21,908.88 \$ 4,635.00		\$22,566.14 \$ 4,774.05
	\$208.94 REGULAR MEI \$ 149.06 SPECIAL MEET				
TOTALS:			\$ \$26,543.88	 \$	\$27,340.19

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YEAR:

2019

DEPT.:

MAINTENANCE

NUMBER	CLASSIFICATION JOB TITLE	CURRENT <u>SALARY</u>	PROP. <u>NEW YR.</u>
1	EMPLOYEE FULL TIME	\$ 22,605.24	\$ 23,283.40
1	EMPLOYEE PART TIME	\$ 10,400.00	\$ 10,712.00
	Minimum wage is \$9.50 per hour as of January 1st		
TOTALS:		\$ \$33,005.24	\$ \$33,995.40

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11.00 per hour 2020 yearly \$22,880.00

YEAR:

2019

DEPT.:

Election Expense

NUMBER	CLASSIFICATION JOB TITLE	CURRENT SALARY	PROP. NEW YR.
	9991112	<u>OALAKI</u>	NEW (K.
1	Deputy County Clerk Election	\$6,365.40	\$6,556.36
1	County Clerk Extra help for Election	\$ -	\$ -
TOTALS:		\$ \$6,365.40	\$ \$6,556.36

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YEAR:

2019

DEPT.: C

County Coroner

NUMBER	CLASSIFICATION JOB TITLE	CURRENT SALARY	PROP. NEW YR.
1	County Coroner	\$6,025.64	\$6,206.41
		·	
:			
TOTALS:		\$ \$6,025.64	\$ \$6,206.41

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YEAR:

2019

DEPT.:

Office of Emergency Mgt

NIIMBED	CLASSIFICATION	IOP TITLE		CURRENT	PROP.
HOMBEK	CLASSIFICATION	JOB TITLE	_	SALARY	NEW YR.
1	OEM Coordinator			\$29,547.35	\$30,433.77
1					
707416				4.0	
TOTALS:			\$	\$29,547.35	\$ \$30,433.77

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YEAR:

2019

DEPT.: \

Veteran Service

NUMBER	CLASSIFICATION JOB TITLE	CURRENT <u>SALARY</u>	PROP. <u>NEW YR.</u>
1	Veteran's Officer	\$9,105.20	\$9,378.36
	Minimum wage is \$9.50 per hour as of January 1st		
TOTALS:		\$ \$9,105.20	\$ \$9,378.36

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YEAR:

<u> 2019</u>

DEPT.:

County Road Department

NUMBER	CLASSIFICATION	JOB TITLE	_	URRENT ALARY	OP. W YR.
1	Road Foreman			\$35,115.98	\$36,169.46
1	Office Manager		\$	27,583.40	\$ 28,410.90
8	Grader Operator	\$26,921.52 EACH 2019 \$27,729.17 each	\$	215,372.16	\$ 221,833.36
3	Truck Driver	\$26,921.52 EACH 2019 \$27,729.17 each	\$	80,764.56	\$ 83,187.51
2	Asphalt Foreman	\$26,921.52 EACH 2019 \$27,729.17 each	\$	53,843.04	\$ 55,458.34
1	Trac-ho operator		\$	26,921.52	\$ 27,729.17
2	Tractor/Bush hog opera	tor \$26,921.52 EACH 2019 \$27,729.17 each	\$	53,843.04	\$ 55,458.34
1	Mechanic		\$	28,410.91	\$ 29,263.24
1	County Judge 1/2 Salar	у	\$	19,635.92	\$ 20,225.00
1	Executive Administrative	e Assistant	\$	27,583.40	\$ 28,410.90
TOTALS:			\$	\$569,073.93	\$ \$586,146.22

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YEAR:

<u>2019</u>

DEPT.:

SOLID WASTE

NUMBER	CLASSIFICATION JOB TITLE	CURRENT <u>SALARY</u>	PROP. <u>NEW YR.</u>
1	EMPLOYEE	\$ 26,921.40	\$ 27,729.05
1	EMPLOYEE	\$ 26,921.40	\$ -
		!	
	-		
TOTALS:		\$ \$53,842.80	\$ \$27,729.05

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- 3. The official (where applicable) is to be shown as the first entry in the "Classification" section of the schedule.
- 4. Gross salalry is to be shown rather than net salary.
- 5. The total should correspond with the appropriation amount requested, both for dollar amounts and and type of employment full-time, part-time, etc.

YEAR:

2019

DEPT.:

RECORDER'S COST FUND

NUMBER	CLASSIFICATION	JOB TITLE	CURRENT SALARY	ì	PROP. NEW YR.
1	CHIEF DEPUTY		\$29,263.24		\$30,141.14
TOTALS:			\$ \$29,263.24	\$	\$30,141.14

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YEAR:

2019

DEPT.: **911 FUND**

			CURRENT		PROP.	
NUMBER	CLASSIFICATION ,	JOB TITLE	<u>s</u> a	LARY	<u>NE</u>	<u>W YR.</u>
1	911 SUPERVISOR		\$	25,789.45	\$	27,078.93
1	911 OPERATOR		\$	21,862.29	\$	22,955.41
1	COORDINATOR		\$	7,060.65	\$	7,272.45
TOTALS:			\$	\$54,712.39	\$	\$57,306.79

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YEAR: <u>2019</u>

DEPT.: COLLECTOR'S AUTOMATION FUND

NUMBER	CLASSIFICATION	JOB TITLE	CURRENT SALARY	PROP. NEW YR.
1	CLERK		\$9,600.00	\$ 9,888.00
			•	
TOTALS			¢	¢
TOTALS:			\$ \$9,600.00	\$ \$9,888.00

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\$1.00 increase for 2020

YEAR:

2019

DEPT.: COUNTY JAIL

NUMBER	CLASSIFICATION JOB TITLE	CURRENT <u>Salary</u>	PROP. <u>NEW YR.</u>
	JAIL SUPERVISOR	\$ 24,199.90	\$ 25,409.90
10	JAIL/RADIO OPERATOR @ \$22,955.41 EACH	\$ 218,622.90	\$ 229,554.10
1	SENIOR OPERATOR	\$ 22,092.86	\$ 23,197.51
		•	
TOTALS:		\$ \$264,915.66	\$ \$278,161.51

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YEAR:

2019

DEPT.:

Circuit & Courtroom

NUMBER	CLASSIFICATION JOB	TITLE	CURRENT SALARY	PROP. <u>NEW YR.</u>
6	Case Coordinators		\$6,318.00	\$ 6,318.00
2	per Judge's these are never to incre Courthouse Security/Bailiff @ \$24,50			\$ 49,000.00
TOTALS:		\$	\$6,318.00	\$ \$55,318.00

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YEAR:

2019

DEPT.:

School Resource Officer

NUMBER	CLASSIFICATION	JOB TITLE	JRRENT LARY	ROP. EW YR.
1	SCHOOL RESOURCE	DEPUTY @ \$ 30,053.18	\$ 30,053.18	\$ 30,954.77
TOTALS:			\$ \$30,053.18	\$ \$30,954.77

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YEAR:

2019

DEPT.:

LINCOLN COUNTY SHERIFF'S DEPARTMENT

MIIMBED	CLASSIFICATION JOB TITLE	CURRENT	PROP.
NUMBER	CLASSIFICATION JOB TITLE	SALARY	<u>NEW YR.</u>
1	SHERIFF	\$39,271.84	\$40,450.00
1	SECRETARY	\$ 27,583.40	\$ 28,410.91
1	CHIEF DEPUTY	\$ 32,774.50	\$ 33,757.74
8		\$ 240,425.44	\$ 247,638.16
1	DEPUTIES @ \$ 30,954.77 EACH 2019 CAPTAIN	\$ 31,019.19	\$ 31,949.77
TOTALS:		\$ \$371,074.37	\$ \$382,206.58

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